



अमृतं तु विद्या

Bharatiya Vidya Bhavan's Sardar Patel College of Engineering

(Government-Aided Autonomous Institute)

MUNSHI NAGAR, ANDHERI (WEST), MUMBAI - 400 058.



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TE&JP/2015-2016/129

09.09.2015

NOTICE

Board of Governors meeting of Sardar Patel College of Engineering will be held on Monday the 21st September, 2015 at 11.00 a.m. in the committee room of the college. Agenda for the meeting is enclosed herewith. Relevant papers will be sent in due course.


PRINCIPAL

Encl: As above

- | | | |
|--------------------------------|---|------------------------------|
| 1. Dr. Seshal Iyer | ☞ | Chairman |
| 2. Dr. Ranjan Banerjee | ☞ | Member |
| 3. Dr. S. Krishnamoorthy | ☞ | Member |
| 4. Prin. S. G. Chitale | ☞ | Member |
| 5. Shri. Asif Mulla | ☞ | Member |
| 6. Dr. M. C. Deo | ☞ | Member |
| 7. Shri. Sanjeev C. Nadkarni | ☞ | Member |
| 8. Prof. M. G. Krishnan | ☞ | Member |
| 9. Dr. B. N. Choudhary | ☞ | Member (AICTE Nominee) |
| 10. Dr. Kiran Patil | ☞ | Member (State Govt. Nominee) |
| 11. Prin. (Dr). S. K. Ukarande | ☞ | Member (University Nominee) |
| 12. Dr. M. M. Murudi | ☞ | Member |
| 13. Dr. P. P. Nagrale | ☞ | Member |
| 14. Dr. P. H. Sawant | ☞ | Principal & Member Secretary |



Bharatiya Vidya Bhavan's
Sardar Patel College of Engineering

AGENDA OF BOARD OF GOVERNOR'S MEETING

Agenda items for the Board of Governors meeting to be held on 21st September 2015
at 11.00 a. m. in the Committee Room.

Agenda Items:

1. To confirm the minutes of meeting & action taken report held on 22nd May 2015.
2. To introduce new members.
3. To discuss fund allocation for various departments/sections.
4. To brief about sponsoring faculty for Ph.D. under QIP, and self financed category.
5. To brief about sponsoring faculty for M.Tech under QIP, and self financed category.
6. To brief about the status of accreditation.
7. To brief about TEQIP activities.
8. To brief about extension of Autonomy.
9. To inform about students result and placements.
10. To report about recruitment of supporting staff.
11. To brief about admission work done assign by DTE.
12. Status of faculty and staff recruitment.

Any other matter with the permission of Chair.



Bharatiya Vidya Bhavan's
Sardar Patel College of Engineering
Munshi Nagar, Andheri (West), Mumbai - 400 058



ATTENDANCE SHEET

Board of Governors meeting held on Monday the 21st September 2015
at 11.00 in the Committee Room of the College.

- | | |
|-------------------------------|--------------------|
| 1. Dr. Sessa Iyer | ☞ Chairman |
| 2. Dr. S. Krishnamoorthy | ☞ Member |
| 3. Prin. S. G. Chitale | ☞ Member |
| 4. Shri. Asif Mulla | ☞ Member |
| 5. Dr. Ranjan Banerjee | ☞ Member |
| 6. Dr. B. N. Chaudhari | ☞ Member |
| 7. Dr. M. C. Deo | ☞ Member |
| 8. Prof. M. G. Krishnan | ☞ Member |
| 9. Dr. S. K. Ukarande | ☞ Member |
| 10. Dr. Kiran Patil | ☞ Member |
| 11. Shri. Sanjeev C. Nadkarni | ☞ Member |
| 12. Dr. P. H. Sawant | ☞ Member-Secretary |
| 13. Dr. M. M. Murudi | ☞ Member |
| 14. Dr. P. P. Nagrale | ☞ Member |

Dr
S. Krishnamoorthy
Chitale
Asif Mulla
Ranjan Banerjee
B. N. Chaudhari
M. C. Deo
M. G. Krishnan
S. K. Ukarande
Kiran Patil
Sanjeev C. Nadkarni
P. H. Sawant
M. M. Murudi
P. P. Nagrale



BVB's Sardar Patel College of Engineering

Andheri (West), Mumbai 400 058.



**Minutes of Board Of Governors Meeting held on held on 21st September 2015 at
11.00 a.m. in the Committee Room.**

The following members were present:

1. Dr. Sessa Iyer
2. Prin. S. G. Chitale
3. Dr. Ranjan Banerjee
4. Dr. S. Krishnamoorthy
5. Dr. M.C. Deo
6. Prof. M. G. Krishnan
7. Dr. S. K. Ukarande
8. Dr. M. M. Murudi
9. Dr. P. P. Nagrale
10. Dr. P. H. Sawant

Adv. Shri Asif Mulla, Dr. B. N. Chaudhari and Dr. Kiran Patil and Shri . Sanjeev Nadkarni were granted leave of absence.

Items:

1. To Confirm minutes of earlier BOG meeting & action taken report held on 22nd May 2015.

Minutes of the Board of Governors meeting held on 22nd May 2015 along with the action taken report were circulated and the minutes were confirmed.

2. To introduce new members.

As informed in the last meeting the AICTE Nominee Dr. M. K. Hada & DTE Nominee Dr. Abhay Wagh are to be replaced by new members & one Management Nominee is to be nominated. The institute has already communicated to AICTE & DTE. AICTE has nominated Dr. B. N. Choudhari & DTE has nominated Dr. Kiran Patil and Secretary Bhartiya Vidya Bhavan has nominated Dr. Ranjan Banerjee as Member of BOG. Member secretary introduced and welcomed Dr. Ranjan Banerjee. The other new members were granted leave of absence.

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(Dr. Sessa Iyer)
Chairman
Board of Governors,
SPCE

3. To discuss financial position & fund allocation for various departments/sections.

The Member secretary informed the board that the account section needs improvement. The account staff needs to be trained. The registrar presented details of various accounts and cash balance and FD's. The assessment for the year 2013-14 has been approved by DTE. The Member secretary presented details of TEQIP funds received and expenditures till date. The Member Secretary presented income and expenditure for the year 2014-15 and budget estimates of income and expenditures for the year 2015-16 for P.G section, Examination section, Library and hostel. Further he presented actual expenditure in 2014-15 and budget for 2015-16 for all the departments for UG programs. The summary of proposed work to be carried out for all departments and renovation and maintenance of Institute and hostel building was presented in the Finance committee meeting held on 16th September, 2015. Salary paid to adhoc UG & PG faculty and contractual employees till 31st August 2015 was also presented. Minutes of the finance committee meeting held on 16th September, 2015 were approved by the Board. The member secretary informed the Board that the institute has to receive outstanding fees from social welfare department is till the year 2014-15. The chairman suggested following up this matter with social welfare department to get this outstanding amount from social welfare department. The registrar and account section has to work out the outstanding from social welfare since 2010-11 to 2015-16.

Action Taken: The institute is continuously following this matter with social welfare department.

4. To brief about sponsoring faculty for Ph.D. under QIP, and self financed category.

The Member secretary informed the Board that Director of Technical Education has issued new circular No.4-4A/astha/2015/93 dated. 16th May 2015 regarding appointment of faculty against those who are sponsored for M.E/ M.Teh and Ph.D. Program and sanction of leave for sponsored teachers for pursuing M.E/M.Tech/Ph.D. The board has decided to sponsor the faculty for M.E/M.Tech/ Ph.D programs as per above GR. Other than QIP sponsored, the faculty can go for qualification improvement if he/she is ready to take regular work load and keep regular attendance. However DTE and BOG permission is required for the same.

Action Taken: - The application of Mrs. Kshitija Nadgauda, Assistant Professor in Civil Engineering Dept, who has been selected at IITB under QIP scheme, has been forwarded to DTE. Also, the application of Mrs. Sumbul Hasan (Assistant Professor) in Electrical Engg Dept. and Mrs. Megha Janbandhu (Assistant Professor) in Mechanical Engg Dept. has been forwarded to DTE.

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(Dr. Susha Iyer)
Chairman
Board of Governors,
SPCE

5. To brief about sponsoring faculty for M.Tech under QIP, and self financed category.

The Member secretary informed the Board that for sponsoring faculty for M.E./M.Tech program the same new circular is applicable. As per this circular faculty can be sponsored under self financed category provided they take there regular work load and maintain attendance requirement for payment of salary. The Board has accepted the same. The following faculties have applied for M.E./M.Tech program under self financed category.

1. Mrs. Prajakta Joshi (Lecturer) in Electrical Engg Dept. at SPCE M.Tech (PEPS)
2. Mrs. Matild Justin (Lecturer) in Electrical Engg Dept. at SPCE M.Tech (PEPS)
3. Mrs. Ushma Shah (Lecturer) in Electrical Engg Dept at SPIT M.E (Electronics)

The Board has agreed to sponsor the above faculty for M.E./M.Tech program provided they take the regular work load and maintain attendance record.

Action Taken: - The above all three faculty have been sponsored to purse M.E./M.Tech program by taking their regular work load and maintaining their attendance record.

6. To brief about the status of accreditation.

The Member Secretary informed the Board that institute has applied for accreditation of all the three UG programs in November 2011. The institute has prepared the documents for accreditation however as per the letter from NBA the institute has to apply under TIER-I category for accreditation. Due to change in the process and procedure the institute is preparing for uploading the e-SAR and the same will be up loaded on NBA web portal shortly. Further he informed that institute has completed Phase-I of registration process. As per the requirement of TEQIP, the institute has also applied for accreditation of four PG Programs.

Action Taken: - The e-SAR for PG program was up loaded on 28th September 2015 and the e-SAR for UG program was uploaded on 30th September, 2015. Also the tentative dates of visit of NBA committee have been submitted to NBA both for UG & PG programs.

7. To brief about TEQIP activities.

The Member Secretary briefed the progress of TEQIP Activities to the BOG.

i. Financial, FMR, Grants received and utilized.

The Financial Monitoring Report (FMR) for the month of August 2015 was presented before the BOG. The institute has completely spent the first installment of Rs.2.0 crores grants. Further the second installment



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(Dr. Seshu Iyer)
Chairman
Board of Governors,
SPCE

grant of 4.0 crore has been received on 2nd May 2014. The third installment grant of Rs.1.5 crores was received on 27th April 2015 and Rs.1 crore was received on 2nd May 2015. As on 31st August the institute has spent Rs. 701.6 lakhs under nine different heads as mentioned in FMR. The Institute is yet to receive Rs. 1.5 crores grant. The Member secretary proudly informed the Board that the Institute has fulfilled the 10 key performance indicators set up by NPIU. Due to this the Institute is eligible for additional grant of Rs.5 crores. All the Board Members appreciated the Principal and TEQIP Co-ordinator for the Best performance of the Institute in TEQIP activities.

ii. Procurement Status:

The total no of packages successfully executed is 69 the value of completed procurement is Rs. 4.56 crores. The value of packages to be initiated before 31st August 2015 is Rs. 44.00 lakhs the pending work is minor civil work of Rs.50.00 lakhs.

Action Taken : - The package of worth Rs. 8 lakhs has been executed/ initiated due to problem with PMSS software the procurement work is held up. Once the problem is sorted out by NPIU the procurement will be expedited. The civil work planning has been done and it will be executed as early as possible.

iii. Faculty and Staff development

The Member Secretary appraised the Board about Faculty and Staff development. The faculty and staff have been sponsored to attend Seminars, Workshops, Training programmes etc. Number of workshop/short courses/training programs has been organized in the college.

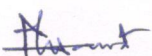
iv. Performance and Data Audits:

The Member Secretary informed the BOG that as per the TEQIP norms, the fourth Data Audit of the Institute was held from 25th to 27th March 2015. The Performance Audit was also scheduled on the same dates. 4th Performance audit was held on from 17th to 19th September 2015 during this period data auditor was also present and data audit report was finalized and performance audit report was also finalized.

Action Taken: - Copies of 4th Data audit and Performance audit were submitted to NPIU and SPFU.

v. R & D Activities (SEED Money):

For R&D activities, Rs. 30/- Lakhs has been set apart. UG, PG and PhD students are using this fund for their project works. The proposals from



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(Dr. Sesha Iyer)
Chairman
Board of Governors,
SPCE

students are scrutinized by Senior Research Advisor and approved projects are funded by TEQIP. Till date about Rs.8 lakhs has been spent for research under this head.

Action Taken: - New research proposals have been invited by the students and are being approved by Senior Research Advisors.

8. To brief about extension of Autonomy.

The Member Secretary informed the BOG that institute has received autonomous status from UGC and Mumbai University from 2010-11. The UG has granted autonomy for the period of 6 years while the Mumbai University has granted autonomy for the period of five years only and it expired in 2014-15. Therefore, the institute had applied to the University for extension of autonomy. Accordingly University committee visited the Institute on 28th August 2015. The committee submitted the report to University and same was placed before Academic council and Management council meeting of Mumbai University on 31st August, 2015. The committee recommended the extension of academic autonomy to the Institute from 2015 to 2019. Mumbai University based on the recommendation of the above committees, University Granted Extension of Autonomy to the institute from 2015 to 2019.

Action Taken: - As the period of autonomy given by UGC expire from the academic year 2015-2016; the institute has submitted the proposal of extension of academic autonomy to the UGC through University of Mumbai.

9. To inform about students result and placements.

The Member secretary presented the results of second half of 2015. The results are very much impressive. The Member secretary also presented the placement details campus placement details.

Action Taken: - The result analysis and placement details are presented in detailed the efforts are made to improve the results and campus placements.

10. Status of faculty and staff recruitment.

a). The Member Secretary informed the board that interviews for the 21 teaching posts were held in last week of November 2014 and approval for 12 candidates from DTE & University have been received for the appointments. Out of 12 candidates 11 candidates have joined the institute.

b). Further member secretary informed the board that till the remaining post will be filled up the vacant posts will be filled up by appointing ad-hoc faculty. As per the DTE norms, the salary of ad-hoc faculty is not attractive, in order to attract good faculty it is proposed to pay additional salary from PG Fund as done in the previous semester. Further, as there are no sanctioned posts for PG programmes, it is proposed to appoint ad-hoc faculty for PG programmes with the aid of PG Fund. Finally, the Board approved the proposal for paying



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(Dr. Susha Iyer)
Chairman
Board of Governors,
SPGE

additional salary to UG ad-hoc faculty and appointing ad-hoc faculty for PG programmes from PG Fund. This is also approved in finance committee meeting held on 16th September 2015.

c). The chairman suggested writing to DTE for increase in salary for Ad-hoc faculty and following it up. The suggestion was accepted by the board. Further Shri S. G. Chitale suggested to expedite the process of filling up the remaining vacant posts. His suggestion was also accepted.

d). The DTE has not approved the appointment of 2 faculty selected due to non submission of certain documents like non-creamy layer certificate ect., and the appointment of Metallurgy faculty was not cleared. Shri. S. G. Chitale suggested that during the scrutiny of application only, if all required documents are not there, then those candidates should not be called for the interview. His suggestion was accepted.

e). Member secretary informed the board members that the post of assistant professor in Communication Skills (Dr. Shymlee Solanki) is excess post. Accordingly, the DTE was planning to transfer this faculty to Walchand College of Engineering, Sangli, where this post is vacant. This matter was brought to the notice of chairman Dr. Sessa Iyer and he informed that this post must be retained at SPCE only and we have to convince the DTE official for the same. Regarding this the member secretary had discussion with DTE officials to retain this post. Finally DTE suggested that there is excess post of Assistant professor in Geology (Civil Engineering) in WCE, Sangli, and the post of Communication Skill is regular but filled on Ad-hoc basis and the post of Assistant Professor in Geology is regular and vacant in SPCE, therefore, Dr. Shamlee Solanki can be retained at SPCE against Geology post at SPCE only as regular faculty and the institute has to give up the post of assistant professor in Geology. This was discussed with the chairman and after his consent we agreed to this arrangement. Accordingly DTE has issued office order No. 4/Aastha/Samaveshan/2015/298 dated 5th August 2015. As per this office order, Dr. Shamlee Solanki will continue at SPCE as regular faculty in communication skill against the post of Assistant professor in Geology the post of Geology is made regular at WCE sangli and Communication Skill post is made as excess at WCE sangli.

Action Taken: - Presently 13 teaching posts are vacant. The process of filling up the vacant post is in progress and roster preparation is in progress.

11. To report about recruitment of supporting staff.

The member secretary informed the board that the advertisement for filling vacant supporting staff is approved by DTE and the advertisement is published in the news paper. The institute has completed the process of recruitment of Class III and IV supporting staff. Accordingly the list of selected candidates has been send to DTE for approval.

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(Dr. Sessa Iyer)
Chairman
Board of Governors,
SPCE

12. To brief about salary payment to staff directly from DTE. (Sevarthpranali)

The Member secretary inform the board that as per the government resolution no.Sevarth-2015/P.K TO 78/2015/Astha/1, salary of teaching and supporting staff will be directly deposited to their accounts by Government of Maharashtra. For this the institute has to submit the details of all staff as mentioned in the GR. The details of staff as required by the Government of Maharashtra have been sent to DTE. However the institute is partially aided that is 90% of grant is received by govt. According to this GR the only 90% of the salary of the staff will be deposit by the government and remaining 10% salary the institute has to make arrangement. The chairman suggested fallowing up with DTE and Higher and Technology Department for tuition fees retention and also permission for increasing the fees. The Walchand College of Engineering (WCE) is also facing the same problem. It is decided in the meeting that both Institutes jointly write to DTE and Higher and Technology Department and pursue the matter together. Mr. Purohi, BOG Member, WCE and Dr. Parishwad, Director WCE were invitees in the meeting. The above issue was discussed at length and it is decided to take up the matter with DTE.


The meeting concluded with votes of thanks by Member Secretary.

Place: SPCE, Mumbai

Date:



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(Dr. Socha Iyer)
Chairman
Board of Governors,
SPCE